



KENDRIYA VIDYALAYA GARHARA				
Committee for Academic Session 2022-23				
S. No.	Name of Committee	Name of Teacher in charge	Work Assigned	Signature
1	Academic Committee including Back to Basic	1. Sh. N.K. Jha, PGT(Hindi) I/c	To look after the academic activities of the Vidyalaya	<i>N.K. Jha</i> 25/3/22
		2. Sh. Birlendu Kumar, PGT Computer Sc. (Member)		<i>Birlendu</i>
2	Time Table	1. Sh. P.N. Singh, PGT(Phy) I/c	To manage the time table of school and arrangement for teachers in their absence.	<i>P.N. Singh</i>
		2. Sh. Ratanesh Kumar, PGT (Bio)		<i>Ratanesh</i>
		3. Sh. B.K. Sinha, TGT(Math)		<i>B.K. Sinha</i>
		4. Smt. Deeksha, PRT(I/C) HM		<i>Deeksha</i>
		5. Sh Ram Lakhan Meena, PRT		<i>Ram Lakhan Meena</i>
3	Examination (CBSE)	1. Sh. Ratan Singh, PGT(Eco) I/C	1. To manage all work related to Board examination	<i>Ratan Singh</i>
		2. Sh. Vimal Kumar, TGT (Maths)		<i>Vimal Kumar</i>
		3. Sh. Shailesh Kumar, PRT (Member)		<i>Shailesh Kumar</i>
	Examination (Internal)	1. Smt. Mamta Sinha, PGT(Maths) I/C Exam	1. To manage all work related to internal examination	<i>Mamta Sinha</i> 26/03/22
		2. Sh. B. K. Sinha, TGT Maths (Member)		<i>B.K. Sinha</i>
		3. Smt. Deeksha, TGT G. S. Thakur (Lb)		<i>G.S. Thakur</i>
		4. Miss Surbhi Yadav, PRT (Member)		<i>Surbhi Yadav</i>
		5. Smt. R. L. Meena, PRT (Member)		<i>R.L. Meena</i>
	Examination (NIOS)	1. Ratan Singh, PGT (Eco) I/C 2. Sh. Praveen Kumar, Computer Instructor	1. To manage all work related to NIOS examination	<i>Praveen Kumar</i>
	Examination (PISA)	1. Sh. Vimal Kumar, TGT (Maths) I/C 2. TGT(Eng) 3. Sh. Shailesh Kumar, PRT 4. Smt. Meenu, PRT 5. Smt. Sharmila, PRT	1. To manage all work related to PISA examination	<i>Vimal Kumar</i>
				<i>Shailesh Kumar</i>
				<i>Meenu</i>
				<i>Sharmila</i>
				<i>Sharmila</i>
	4	CCA	1. Sh. T.P. Gupta, PGT(Comm) I/C Coordinator	To Conduct different activities under CCA time to time
2. Sh. G. P. Sah, TGT Sanskrit, Asst. Co-ordinator			<i>G.P. Sah</i>	
3. Miss Nidhi Mishra, TGT(Hindi), Member			<i>Nidhi Mishra</i>	
4. Mrs. Meenu (PRT), Co-Ordinator, Primary Sec.			<i>Meenu</i>	
5. Smt. Deepti Srivastava, Member, Primary Sec.			<i>Deepti Srivastava</i>	
5	Raj Bhasha	1. Sh. N.K. Jha, PGT(Hindi) I/c	To maintain all the activities & correspondence related to Raj Bhasha	<i>N.K. Jha</i>
		2. Sh. G. P. Sah, TGT(Sanskrit)		<i>G.P. Sah</i>
		3. Sh. R.L. Meena, PRT		<i>R.L. Meena</i>
		4. Smt. Neelu Kumari, LDC		<i>Neelu Kumari</i>
6	National Adolescence Education Program	1. Sh. Ratanesh Kumar, PGT(Bio) I/C	To conduct all programmes related to AEP.	<i>Ratanesh Kumar</i>
		2. Smt. L. J. Ekka, TGT (Soc.Sc.)		<i>L. J. Ekka</i>


 20/3/22
 प्राचार्य
 PRINCIPAL
 के० वि० गढ़हरा K. V. GARHARA

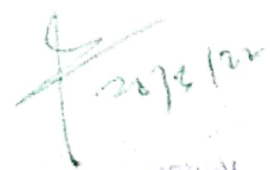
S No.	Name of Committee	Name of Teacher In charge	Work Assigned	Signature
7	Discipline	1. Sh. Amiya Abhilash Dutta, TGT((PHE)/I/C	To maintain discipline of the Vidyalaya	<i>[Signature]</i>
		2. Sh. T.P. Gupta, PGT (Comm.)		<i>[Signature]</i>
		3. Smt. Mamta Sinha, PGT(Math)		<i>[Signature]</i>
		4. Smt. L J Ekka, TGT(S.St.)		<i>[Signature]</i>
		5. Sh. G.S Thakur, TGT(Lib)		<i>[Signature]</i>
		6. Smt. Deeksha, I/C HM		<i>[Signature]</i>
		7. Sh Ramlakhan Meena, PRT		<i>[Signature]</i>
		8. Smt. Surbhi, PRT		<i>[Signature]</i>
8	Furniture	1. Sh. Dhiraj Kumar Singh, TGT Social Sc I/c	To purchase furniture as and when required & make condemnation if required & arrange for repair of Vidyalaya.	<i>[Signature]</i>
		2. Sh Subrata Pal TGT(Art)		<i>[Signature]</i>
		3. Smt. Meenu, PRT		<i>[Signature]</i>
9	Repair & Maintenance(Vidyalaya Building & Staff quarters)	1. Smt. Diksha TGT,(WET), I/C	To Repair & Maintenance(Vidyalaya Building & Staff quarters)	<i>[Signature]</i>
		2. Sh. Ratanesh Kumar, PGT(Bio) I/c staff quarters		<i>[Signature]</i>
		3. Miss Surbhi Yadav, PRT		<i>[Signature]</i>
		4. Sh R. L. Meena, PRT		<i>[Signature]</i>
		5. Smt. Neelu Kumari, JSA		<i>[Signature]</i>
10	Eco Club	1. Sh. Ratanesh Kumar, PGT (Bio) I/C	To conduct eco-club activities	<i>[Signature]</i>
		2. Smt. Deepti Srivastava, PRT		<i>[Signature]</i>
11	Computer	1. Sh. Bimlendu Kumar, PGT(CS)/I/C	To manage computer lab and purchase accessories if required	<i>[Signature]</i>
		2. Sh. Parveen Kumar (CI)		<i>[Signature]</i>
		3. Sh. Shailesh Kumar, PRT		<i>[Signature]</i>
		4. Mrs. Meenu, PRT(for primary computer lab)		<i>[Signature]</i>
12	Scouts & Guide /Cubs & Bulbul	1. Sh Shubra Pal, TGT (Art), I/C	To conduct the scout & guide actives at School level and to arrange the same for different level like tritiya sopan, etc.	<i>[Signature]</i>
		2. Sh B K. Sinha, TGT (Math)		<i>[Signature]</i>
		3. Smt. Mamta Sinha, PGT(Math)		<i>[Signature]</i>
		4. Mrs Diksha, (WE)		<i>[Signature]</i>
		5. Sh G. P. Sah, TGT(Sanskrit)		<i>[Signature]</i>
		6. Mrs. Deeksha, PRT		<i>[Signature]</i>
		7. Smt. Sharmila, PRT		<i>[Signature]</i>
		8. Sh R.L. Meena, PRT		<i>[Signature]</i>
13	Library	1. Sh G.S. Thakur, Librarian, I/C	To manage library and purchase books and proper utilization of library funds	<i>[Signature]</i>
		2. Miss Nidhi Mishra, TGT(Hindi)		<i>[Signature]</i>
		3. Smt. Surbhi Yadav, PRT		<i>[Signature]</i>
		4. Sh. Shailesh, PRT		<i>[Signature]</i>


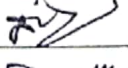
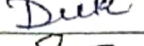

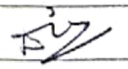


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S No.	Name of Committee	Name of Teacher In charge	Work Assigned	Signature
14	Teaching Aid	1. Sh. Ratanesh Kumar, PGT(Bio) I/C		Rm
15	Health & Awareness Club	1. Sh. Amiya Abhilash Dutta, TGT(PHE), I/C	To plan and execute Activities related to Health & Awareness	अपि
		2. Smt. Surabhi Yadav, PRT		Surabhi
16	School sanitation club	1. Smt. Nidhi Mishra, TGT Hindi I/C	To enhance the Sensation rating of the vidyalaya by applying suitable measures.	अपि
		2. Sh B.K.Sinha, TGT(Math)		अपि
		3. Smt. Deepti Srivastava, PRT		अपि
		4. Mrs. Sharmila, PRT		Sharmila
17	Admission Committee/ Condenation	1. Sh. Bimlendu Kumar, PGT(CS), I/C	To maintain and check admission matters of the vidyalaya	Bimlendu
		2. Smt Diksha, TGT WE		
		3. Smt. Deeksha, I/C HM		Deeksha
		4. Sh. R. L. Meena, PRT		अपि
18	Beautification	1. Sh. Sh Subrata Pal, TGT(Art), I/C	Beautification of Vidyalaya.	अपि
		2. Mrs. L J Ekka, TGT(Social Sci.)		अपि
		3. Mrs. Meenu, PRT		अपि
		4. Smt. Deepti Srivastava, PRT		अपि
19	Social Science Exhibition & Teaching Aid	1. Sh. T.P.Gupta, PGT(Comm.) I/C	To prepare exhibits, projects and models Teaching Aids of the vidyalaya.	अपि
		2. Sh. Ratan Singh, PGT(Eco.)		अपि
		3. Smt. L.J. Ekka, TGT(So.Sc.),		अपि
		4. Sh. Dhiraj Kumar Singh, TGT(So.Sc.)		अपि
		5. Mrs. Kajal Kiran, PRT Music		अपि
20	Science Exhibition	1. Sh. P.N. Singh, PGT(Phy) I/c	To prepare exhibits, projects and models during Science Exhibition and NCSE	अपि
		2. Sh Bimlendu Kumar, PGT(CS)		Bimlendu
		3. PGT (Chem.)		
		4. Mr. Ratnesh Kumar, PGT(Bio)		अपि
		5. Mrs. Mamta Sinha, PGT (Math)		अपि
		6. TGT(Science)		
21	Science Olympiad	1. Sh. P.N. Singh, PGT(Phy) I/c		अपि
		2. TGT(Science)		
22	First Aid Committee	1. Mrs. Sharmila, PRT	To attend students at the time of the injury	Sharmila
		2. Smt. Deepti Srivastava, PRT		अपि
23	Quarter Allotment & Condemnation.	1. Sh. Naveen Kumar Jha, PGT Hindi, I/C	To help in the allotment as well as maintenance of staff quarters.	अपि
		2. Sh Subrata Pal, TGT(Art)		अपि
		3. Smt. L. J. Ekka, TGT Social Sc.		अपि
		4. Smt Neelu Kumari, JSA		अपि


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S. No.	Name of Committee	Name of Teacher In charge	Work Assigned	Signature
24	Disaster Management	1. Sh. T.P Gupta ,PGT (Comm) I/C	To aware the students and the staff to fight out the emergency situations and to assist them at that conditions.	
		2. Sh. Vimal Kumar, TGT (Maths)		
		3. Sh. Dhiraj Kumar Singh, TGT Social Sc.		
		4. Mrs. Deeksha, PRT		
		5. Sh Ram Lakhan Meena ,PRT		
25	Verification of Monthly Attendance of Contractual Teacher	1. Sh. Vimal Kumar, TGT (Maths) I/c	To check Monthly Attendance of Contractual Teacher before payment	
		2. Sh. B.K. Sinha, TGT (Maths)		
		3. Sh. R. L. Meena,PRT		
		4. Smt. Neelu, JSA		
26	Verification of Monthly Attendance of Conservancy Staff	1. Sh. Vimal Kumar, TGT (Maths) I/c	To check monthly attendance of conservancy staff before payment.	
		2. Sh. B.K. Sinha, TGT (Maths)		
		3. Sh. R. L. Meena,PRT		
		4. Smt. Neelu, JSA		
27	Grievance/Complain Redressal Committee	1. Sh. Bimlendu Kumar, PGT(CS)/c	To handle and redress grievance, if any.	
		2. Sh. Gyan Shekhar Thakur, Librarian		
		3. Sh. Amiya Abhilash Dutta, TGT (P&HE)		
		4. Nidhi Mishra,TGT(Hindi)		
		5. Sh Shailesh Kumar,PRT		
28	Sexual Harassment Committee	1. Sh. Mamta Sinha,PGT(Math)/c	To handle sexual harassment cases ,if any	
		2. Smt. L.J Ekka, TGT(So.Sc.),		
		3. Sh. Gyan Shekhar Thakur, Librarian		
		4. Sh Amiya Abhilash Dutta, TGT (P&HE)		
		5. Smt. Deeksha, I/C HM		
29	UBI Portal maintaining Committee & website updation	1. Sh. Bimlendu Kumar, PGT CS	To maintain and monitor UBI portal and website of the Vidyalaya.	
		2. Smt. Meenu, PRT		
		3. Sh Parveen Kumar, Computer Instructor		
30	Maths Olympiad Committee, Inspired Award	1. Sh. Mamta Sinha,PGT(Math)/c	To encourage and prepare students for the Maths Olympiad.	
		2. Sh. Vimal Kumar, TGT (Maths)		
		3. Sh. B.K. Sinha, TGT (Maths)		
31	Photography	1. Sh R.L.Meena,PRT	Photography of all the events and activities of the Vidyalaya	
		2. Sh. Shailesh Kumar,PRT		
32	Shala Darpan	1. Sh Bimlendu Kumar, PGT (CS)/c	To do all work related with Shala Darpan.	
		2. Sh. Parveen Kumar, Comp. Instructor		


 20/12/20
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 श्री विद्यापीठ क. व. गौहारा

S. No.	Name of Committee	Name of Teacher In charge	Work Assigned	Signature
33	Local Purchase Committee	1. Sh. Ratanesh Kumar, PGT (Bio)/I/c	To visit the local market for collecting information regarding items/goods to be purchased.	
		2. Mrs. Deeksha TGT(WE)(Tech.Expert)		
		3. Smt. Deeksha, I/C HM		
		4. Sh G.S.Thakur, Librarian		
		5. I/C Department.		
34	ATL	1. Smt. Diksha TGT.(WET), I/C	To Manage ATL Lab and purchase Accessories if required.	
		2. Sh. Ratanesh Kumar, PGT(Bio)		
		3. Smt. Meenu, PRT		

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28/3/20
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के० वि० गढहरा K. V GARHARA